



## Liverpool City Region Community Environment Fund Outcome of Project Funding Application

1 message

**Community Environment Fund** <cef@liverpoolcityregion-ca.gov.uk>

1 February 2021 at 08:15

To: "linda.hackett@woodchurchhigh.com" <linda.hackett@woodchurchhigh.com>

### COMMUNITY ENVIRONMENT FUND

Dear Linda Marie Hackett,

Thank you again for your application to the Liverpool City Region Community Environment Fund (the fund) for The Good Life Happy Earth Project.

#### Outcome

Subject to further due diligence and onboarding (including signing legal documentation), we are delighted to inform you that your application for funding has been successful up to a maximum grant of **£20,034.19**, subject to evidence being provided as per the Grant Fund Agreement.

The fund received a significant number of high-quality applications from a diverse range of not-for-profit organisations from across the City Region. Whilst this response has demonstrated the substantial appetite for enhancing our environment and community involvement across the City Region, it has also resulted in the fund becoming heavily oversubscribed, and therefore extremely competitive.

Your project was found to align with the aims of the fund and will benefit the Liverpool City Region.

#### Publicity

We are keen to publicise your success and the impact of the Community Environment Fund across the City Region and we kindly request that you also spread the good news through your social medial channels (especially Twitter, Facebook and Instagram). Please use the following hashtags:

#GreenLCR

#LCRCA

Please also tag using @lpoolcityregion

The Combined Authority will be issuing press releases on 1<sup>st</sup> February 2021.

#### Next steps

The Liverpool City Region Combined Authority will contact you soon to clarify next steps for onboarding. This will include a request to complete and return:

- Legal documentation including the Grant Fund Agreement,
- New Supplier Form to receive the grant as per the application guidance,
- Any required documentation including:
  - o Landowner letter of consent,
  - o Planning approval,
  - o Quotes for major works,
  - o Survey reports,
  - o Evidence the organisation has been established for a year or longer and 3 months of bank statements.

Please start to gather the above evidence.

You will also be informed of the claims process, timesheets and reporting requirements.

Following a check of the documentation you will be officially notified by email, receive payment, sent a Communications Pack and will be invited to a Communications presentation to introduce new users to social media and basic photo editing.

As per the Application Guide, all projects must start by or on Saturday 20<sup>th</sup> March 2021, this includes the pre-project promotion of which you are required to provide evidence.

Please remember when submitting your claim that we will fund:

- Staff wages, salaries or expenses for staff or volunteers working directly on the project, up to a maximum of 50%of the project value.
- Specialist fees e.g. an electrician, digger operator, trainer or web-designer. *The fund will cover the wages of a specialist and this is in addition to the 50% limit of staff wages/volunteer expenses.*

We will not fund:

- Overheads such as rent, leases or utility costs.
- Ongoing revenue funding of staff wages, salaries or expenses not directly related to the project.
- Single use 'disposable' products.
- Products that use diesel or petrol whether purchased or rented (*not justified in the application*).
- Energy generating technology, such as solar photovoltaic cells or wind turbines.
- Purchase of alcohol or refreshments.

If, on review of your project, you feel you are not able to meet the above criteria, please get in touch with us at [cef@liverpoolcityregion-ca.gov.uk](mailto:cef@liverpoolcityregion-ca.gov.uk) as soon as possible. For a full list of eligible costs, please view the Application Guide here: [Community Environment Fund](#).

Should you wish to start your project immediately, please ensure you record and retain evidence of eligible costs incurred from the date of this email. If you are yet to receive landowner permission, starting any work related to the project is done so at your own risk.

Again, we would like to congratulate you on the outcome of your application, and we look forward to seeing your project progress.

All the best,

**The Community Environment Fund Team**

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