

Problem solving

Construct logical arguments

Delegating and negotiating

Operating office equipment

Paying attention to detail

Strategic planning

Self Confidence

Analytical approach

Report writing

Using the telephone effectively

Leadership

Dealing with clients

ICT skills

Willingness to accept responsibility

Reasoning

Working in a team

Interpreting Business data

Ability to manage time and resources

Understanding of organisational behaviour

Observational skills

Creativity and Innovation