



Inspiring IAG
(School and College Version *Mark2*)
Stage Two Submission Form

Organisation:	Woodchurch High School : A Church of England Academy
Address:	Carr Bridge Road, Wirral, CH49 7NG
Contact:	Mr Timothy Shelton; Rev Lyndon Bannon
Email:	sheltonst@woodchurch-high.wirral.sch.uk ; bannonlst@woodchurch-high.wirral.sch.uk
Tel:	0151 677 5257
Mentor:	Ms Elaine Newell
Assessor:	Kelly Baxendale

Description of Organisation

Woodchurch High School is a highly successful, larger than average 11-16 comprehensive school, which is fully inclusive. Wirral is an Authority with selective education, in which there are Grammar Schools. School is consistently over-subscribed despite annually falling rolls overall for the Authority (e.g., for the 2015 entry, Woodchurch High School had more 1st, 2nd and 3rd preferences than any other school in the Authority). Every child really does matter. As such, the school consistently seeks to build upon its previous best. Very few pupils come from each of the eleven ethnic minority backgrounds, although this figure is increasing: e.g. in 2006/07 1.8% were not White British, but in 2014/15 this had risen to 3.38%. Only 1.07% use English as an additional language. Woodchurch High School became a 'full' Church of England Academy (having previously been 'A School with a Church of England Trust) in April 2014

Documents Required	(TO BE COMPLETED BY LEARNING PROVIDER)	(TO BE COMPLETED BY ASSESSOR)
	<p>Include:</p> <ul style="list-style-type: none"> - The title/name of document submitted - Any <i>additional</i> criteria that the evidence is relevant to (if appropriate) 	<p>Assessor Feedback</p>





<p>1. Contract/ Agreement¹</p> <ul style="list-style-type: none"> - This should show how the school/ college meet their statutory requirements and the formal arrangements in place to ensure young people have access to professional impartial careers guidance. - It will show how the provider meets the “accredited provider” requirement of the award and in doing so how this contributes to the DfE 	<p>Various copies of sections of the agreement with MPloy Solutions, showing the increase in arrangements of days of provision, the arrangement for work experience provision and matrix accreditation.</p> <p>This is the current contract we hold with MPloy Solutions.</p> <div data-bbox="699 870 764 930" data-label="Image"> </div> <p>Mploy Contract 2014-2017.pdf</p> <p>Mploy are Matrix Accredited are all advisors are trained to at least the relevant</p>	<p>Please can you confirm how year 8's upwards can access a careers adviser? The Agreement makes reference to year 11 ? It does state on your website that year 7 upwards can book an appointment but doesn't seem to be reflected in the SLA.</p> <p><i>The agreement is an old agreement prior to the requirement, however as best practice pupils are advised of the self referral system. As our three year contract with MPloy is renewed, this will be added, however the contract isn't yet available. Also, see number 2 with the form visits – a Careers Advisor visits each form to do a talk.</i></p>
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¹ Where the organisation employs their own careers adviser a job description with details of how this meets the professional qualifications determined by CDI should be provided.



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<p>recommended guidance on quality assurance.</p> <ul style="list-style-type: none"> - It should include information sharing agreement/arrangements between the learning provider and the external provider. <p><i>Award criteria that this contributes to:</i> 1A; 2A</p>	<p>standards. See http://www.mploysolutions.com/blog.php?id=155 and http://www.mploysolutions.com/meettheteam.php</p>	<p><i>Additionally, on the calendar you will see all of May is dedicate Year 10 group work time. We have also done work with targeted Year 7s and Year 8's this year. Hard to reach Year 9 pupils have had 1:1 interviews over a number of weeks, and Year 10's have dedicated month, plus referrals which have been used.</i></p> <p>Evidence has been provided that shows that a career adviser visits all form groups Year 8 upwards.</p> <p>Please can you advise what services you get /what agreements are in place with Career Connect ? Do Career Connect also offer the NEET service for students once they have left school ?</p>

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		<p><i>Wirral Local Authority have this contract set up – as we are only 11-16 this become an LA issue. They have a contract with Career Connect and they have contacted us about our NEET pupils last year to confirm details.</i></p> <p><i>As such, the school does not have a contract with Careers Connect, however they liaise with us on behalf of the Local Authority.</i></p> <p><u>Criterion met.</u></p>
<p>2. Delivery Plan <i>(if this is not included as part of the above)</i></p> <ul style="list-style-type: none"> - A breakdown of what will be delivered over the academic year, by whom, when it will 	<p>Not only are the calendars provided to show the organisation of provision, but also the form time drop-in schedule for all year groups (Y7-11) throughout this year, and a dedicated month for Year 10s to have group work sessions in May.</p>	<p>Mploy contract set out purchased access to qualified career advisers. The Mploy Calender sets out clearly what will happen and when.</p> <p>Please see the question on 1. Re; Career Connect.</p>



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<p>take place and the year groups or individuals involved.</p> <p><i>Award criteria that this contributes to: 1A; 2A</i></p>	<p>This document shows our current list (up to Feb 2017) of the CEIAG provision for this year.</p> <div data-bbox="722 602 806 680" data-label="Image"> </div> <p>calendar full.pdf</p> <p>This shows our current calendars, demonstrating increase of days throughout the contracts</p>	<p><i>Career Connect has arranged two terms of sessions with us, however no formal contract has been agreed as this was part of funding they had had to deliver sessions to pupils on Free School Meals. This has been delivered to around 20 pupils in both Year 7 and Year 8.</i></p> <p><u>Criterion met.</u></p>

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	<div data-bbox="699 540 764 602"></div> <div data-bbox="642 602 819 659">Mploy Calendar 2014-2015.pdf</div> <div data-bbox="932 501 1010 579"></div> <div data-bbox="854 579 1083 654">Mploy Calendar 2015-2016.pdf</div> <div data-bbox="699 675 764 737"></div> <div data-bbox="642 737 819 794">Mploy Calendar 2016-17.pdf</div> <p data-bbox="630 841 1182 935">This shows that all form groups have been visited (Y7-11) to talk about the provision we offer</p> <div data-bbox="722 980 806 1058"></div> <div data-bbox="638 1058 886 1099">All form visits.pdf</div>	



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<p>3. Organisational structure</p> <ul style="list-style-type: none"> - To show there is a senior member of staff who has overall responsibility for CEIAG. - To show the other key staff who contribute to the overall provision. <p><i>Award criteria that this contributes to: 1B</i></p>	<p>Rev Lyndon Bannon has oversight of CEIAG on a daily basis offering support and guidance to pupils.</p> <p>Mr Timothy Shelton assists with the coordination of CEIAG, arranging assemblies and drop ins, workshops for pupils and helps monitor the day to day running of the Mploy Solutions Careers team.</p> <p>Mrs Dianne Garrett offers administrative support for references and staff, and Mrs Allison Cashmore also helps with organising the careers interviews to maximise Mploy's time with pupils.</p> <p>We have two lead advisors from Mploy solutions – Mrs Louise Cairns and Mr Matt Paulson</p>	<p>Overview submitted demonstrating clear SLT responsibility.</p> <p><u>Criterion met.</u></p>

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	<p>This is the full organisational chart</p>  <p>Flowchart of CEIAG provision.pdf</p>	
<p>4. CEIAG Policy</p> <ul style="list-style-type: none"> - This should be up to date and reflect the learning provider's ethos and aims. - It should reflect the Inspiring IAG Code of Practice. <p><i>Award criteria that this contributes to: IC</i></p>	<p>The attached policy, last updated in June 2016 and ratified by the governors is below.</p>  <p>CEIAG Policy.pdf</p> <p>This is available on the school website, along with other key documents at http://www.woodchurchhigh.com/careers.php</p>	<p>CEIAG Policy is ratified by governors and it makes reference to Statutory guidance.</p> <p><u>Criterion met.</u></p>


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<p>5. Statement on the learning provider's CEIAG provision/programme</p> <ul style="list-style-type: none"> - The statement should provide information on the provider's CEIAG provision from year 7 onwards. - It should be made available for all, including parents, pupils, staff, Governors and partners. - It could be included on the provider's external website and/ or in the provider's prospectus. 	<p>Our statement is available on our school website – along with our CEIAG policy http://www.woodchurchhigh.com/careers.php</p> <p>We have given a booklet which we produced to all Year 11 parents showing what we offer.</p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  <p>Offer to Year 11.pdf</p> </div> <div style="text-align: center;">  <p>Year 11 support.pdf</p> </div> </div> <p>Our offer is also shown in the school prospectus' and overviews are offered to parents in in Year 8 option evenings and Year 10 and 11 Parents evenings where staff are available.</p>	<p>The website gives an overview of the offer and explains the role that the Mploy advisers have within the school.</p> <p>There are also links to the careers policy and other websites on there. The LMI tool is references with a link and explanation.</p> <p><i>This is a local authority issue, so ones the pupils have left we have little contact. Where pupils need additional support we do offer it – so, for example, one pupil had their apprenticeship at Vauxhall withdrawn in September (after they had started it). We found out and invited them in, and had a careers interview, range course providers and arranged for another course on their behalf.</i></p>
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<p><i>Award criteria that this contributes to: 2A; 1A</i></p>	<p>There is also a link to MPloy, our independent careers service.</p>	<p>The Year 11 offer and Year 11 support documents provide comprehensive information with relevant links to key websites advertised. The RPS requirements are also covered.</p> <p>Criterion met.</p>
<p>6. Destination Report for Year 11 (and Years 12,13,14 if applicable)</p> <ul style="list-style-type: none"> - A breakdown of the most recent leaver destinations. <p><i>Award criteria that this contributes to: II; 1G</i></p>	<p>This is available for the September Guarantee for Wirral LA and is available here, showing the main destination routes of our pupils and those who have done A Levels at Sixth Form Colleges, School Sixth forms, Vocational courses or Apprenticeships.</p> <div data-bbox="722 992 806 1073" data-label="Image"> </div> <p>Destinations.pdf</p>	<p>Destination data submitted as evidence.</p> <p>Please can you advise who compiles this and is this your official “Moving On ? Activity survey” data ? Do you have the % and also the LA borough averages to compare ?</p> <p><i>This is compiled by the school and sent to the Local Authority. They then cross check it and update the school later in the year. Where we can find out information, we do, however some Post-16 providers are unwilling to give us this due to the data-protection</i></p>

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	<p>We have 9 NEET (one of whom left the area) which shows nearly 97% of our pupils successfully transitioned to Post-16 studies – an increase of 7% from data available in 2014. (https://www.compare-school-performance.service.gov.uk/school/138853)</p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  2016-17 applications.xlsx </div> <div style="text-align: center;">  2017-18 applications.xlsx </div> </div>	<p><i>act, and the fact that the LA usually handles this on our behalf.</i></p> <p>Links to the website to compare school performance show comparative headline data for 2014.</p> <p><i>LA 4.3% in 2014, and 7% for Wirral and Liverpool in 2016</i></p> <p>Sources https://www.wirral.gov.uk/sites/default/files/all/About%20the%20council/Wirral%20Plan/Children%20Young%20People%20and%20Families%20Strategy.pdf http://www.wirralglobe.co.uk/news/14250674.More_help_on_the_way_to_get_Wirral_and_Liverpool_Neets_back_into_work/?ref=mr&lp=9</p>



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		<p>Internal tracking documents demonstrate that intended and actual destinations are captured. Actual destinations are submitted to the LA. Tim Shelton confirmed that information from the LA at the moment is not timely and the last information supplied was from 2014 which is on the gov.uk website.</p> <p><u>Criterion met.</u></p> <p><i>Development Point: To follow up with the LA / commissioned career provider to see when access to the Activity Survey /Moving ON reports will be available and when and how the school can get access.</i></p>
7. Record of relevant staff CPD in relation to CEIAG	See the attached CPD log	The external careers advisers CPD will be covered by Mploy as part of the Matrix requirements. Internal CPD record submitted detailing staff CPD related to CEIAG.


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<ul style="list-style-type: none"> - This should include all staff involved in the management and delivery of CEIAG - It could include events, training and professional qualifications undertaken as well as internal briefings and communications and use of relevant web resources - The records should go back no further than two years <p><i>Award criteria that this contributes to: ID</i></p>	 CPD.pdf In addition to this log, Mploy staff undertake regular CPD Briefings are given to Year 11 FT's on a regular basis by the careers team at school updating them.	<u>Criterion met.</u>
8. Careers Education Scheme of Work	Schemes of work	WRL Overview sets out who gets what and when. The individual year group SOW go into further detail.

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<ul style="list-style-type: none"> - For all students from Year 7-11 (Years 12/13/14 if applicable) - It should include : <ul style="list-style-type: none"> • Decision Making • Self- Awareness • Career Exploration (including LMI) and • Employability Skills and Career Management - There should be clear learning outcomes for young people - It should ensure all option routes are included 	<div style="display: flex; flex-wrap: wrap; justify-content: space-around;"> <div style="text-align: center;">  WRLE overview with CEIAG focus.pc </div> <div style="text-align: center;">  Y7 SOW.pdf </div> <div style="text-align: center;">  Y8 SOW.pdf </div> <div style="text-align: center;">  Y9 SOW.pdf </div> <div style="text-align: center;">  Y10 SOW.pdf </div> <div style="text-align: center;">  Y11 SOW.pdf </div> </div> <p>In addition to the schemes of work</p> <p>Year7 –Tenner Challenge, with focus on skills in Enterprise Passport, and drop in sessions from MPloy Solutions, Form Tutor sessions. Aspiration unit delivered to</p>	<p><u>Criterion met.</u></p>

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<i>Award criteria that this contributes to: 2D; 2E</i>	<p>a targeted group of Pupil Premium Children in Year 7 to raise aspirations. All pupils also invited to Careers Fair. 1:1 Guidance interviews available.</p> <p>Year 8 –Aspiration unit delivered to a targeted group in Year 8 to raise aspirations. Options Day with guidance available. All pupils also invited to Careers Fair. 1:1 Guidance interviews available.</p> <p>Year 9 Form Tutor sessions, The Pound Challenge. All pupils also invited to Careers Fair. 1:1 Guidance interviews available.</p> <p>Year 10 Preparation, execution and evaluation for Work Experience. Also Enterprise Skills with employers in Enterprise Day. Form Tutor sessions</p>	

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	<p>Careers Fair, Weatherhead and Wirral Met assemblies. All pupils also invited to Careers Fair. 1:1 Guidance interviews available.</p> <p>Year 11 Careers review, drop in sessions. Form Tutor sessions, Sixth Form College, Weatherhead and Wirral Met assemblies, Careers Fair, Pupil Premium Careers workshop</p> <p>ICT programmes also available for all pupils and advised in planners / pods,</p>	
<p>9. List of key partners contributing to CEIAG</p> <ul style="list-style-type: none"> - Provide a brief overview of partners the school works with and their contribution to CEIAG provision (see 	<p>Please see the document below about the partners we work with with our pupils.</p> <div data-bbox="697 1036 762 1101" data-label="Image"> </div> <p>Partner Contribution Form.ç</p>	<p>There is a really comprehensive list of external partners presented on the documents. What are your links and access to Apprenticeship providers?</p> <p><i>Our main two sources of Apprenticeship links are : Wirral Council (they run a placement service)</i></p>

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<p><i>attached chart which can be used to record the information)</i></p> <p><i>Award criteria that this contributes to: 1A; 3A</i></p>	<p>This is the list of Post-16 providers we have which we invite in for our Careers Fair and hold application forms for our pupils.</p> <div data-bbox="722 675 806 753"></div> <p>List of Post-16 providers.pdf</p> <p>This is the overview of the events which we advertise to our pupils about open days and evenings in Year 11.</p> <div data-bbox="722 1019 806 1097"></div> <p>Complete List of Careers Event.pdf</p>	<p><i>MPloy Youth (they run a placement service)</i> <i>In addition pupils apply for Apprenticeships when advertised, ie TTE, Vauxhall etc.</i> <i>85 pupils in our Year 11 cohort have provisionally expressed an interest in an Apprenticeship, from Carillion Construction providers through to Army, Boudoir Hairdresser through Andrew Collinge and Flooring apprenticeships</i></p> <p><u>Criterion met.</u></p> <p><i>Development Point:</i> To ensure that there is access to Apprenticeship providers. Some providers work together to visit schools to represent Apprenticeships and Traineeships as a whole.</p>

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10. Updated IAG Action Plan <ul style="list-style-type: none"> - Include with the key documentation the IAG updated action plan showing progress since Stage One and timescales for completion 	Please see the attached, with the bold statements showing progressed made.  Inspiring IAG Action Plan.pdf	Updated Action Plan submitted. <u>Criterion met.</u>



TO BE COMPLETED BY THE ASSESSOR

Strengths:

- There is a clear commitment to CEIAG and a broad offer;
- WRL and Careers Education provision is mapped out
- There are staff within the school with clear roles and responsibilities re; CEIAG.

Areas for improvement or development:

Criterion 6 - *To follow up with the LA / commissioned career provider to see when access to the Activity Survey /Moving ON reports will be available and when and how the school can get access.*

Criterion 9 - *To ensure that there is access to Apprenticeship providers. Some providers work together to visit schools to represent Apprenticeships and Traineeships as a whole.*

Assessor's Feedback and Recommendations

A strong submission for stage 2 with some examples of good practice. I am pleased to recommend Woodchurch High School for stage 2 of Inspiring IAG.

Signed:

(Assessor) Kelly Baxendale

Date: 08/05/2017

Date Validated: 08/05/2017

Signed:

Donna Graham

