


WOODCHURCH HIGH SCHOOL

A Church of England Academy

Headteacher: Ms Rebekah Phillips, BA (Hons) NPQH



Established Excellence

 THE CHURCH
OF ENGLAND
Diocese of Chester

Ref: dg O:\2017.18\Work Experience 2018\All Documents\Safety Wear Letter.docx

Dear Parents,

As part of your Childs Work Experience placement we are aware that safety wear (i.e. boots and/or overalls) will be required. School will provide this at no charge for your child, in order for them to complete their placement and ensure any additional Health and Safety requirements are met. However, we do require a £25.00 refundable deposit to be paid before any safety wear can be issued. This money will be paid back to you upon the return of the safety wear following the placement. NB, the safety wear must be returned clean and not damaged, same for any reasonable day-to-day wear and tear.

Please complete the attached pro forma requesting safety wear and return it to school as soon as possible.

Whereas it is expected that normal wear and tear may be evident in the safety wear your child borrows, it is important that it is returned to school in the condition fit to pass on to another pupil. This means in most cases it will be necessary for boots and/or overalls to be cleaned thoroughly before returning to school.

Should you have any queries and require any further information, then please do not hesitate to contact Rev. L. Bannon (Assistant Headteacher) at school at the above number or on 641 8202 (DDI).

Yours sincerely,

L. Bannon

Rev L.R. Bannon

Assistant Headteacher

0151 677 5257

schooloffice@woodchurch-high.wirral.sch.uk

www.woodchurchhigh.com

Carr Bridge Road, Wirral, CH49 7NG

Woodchurch High School

Request for Safety Wear

Name of pupil: _____ Form: _____

Request the loan of:

Safety boots: size

Overalls, sizes (XL, L, M, S)

I _____ (pupils name) understand these boots and/or overalls must be returned to school upon completion of my placement. If they are not, I understand school must be reimbursed with their value. Equally, if boots and/or overalls are not returned in a state that indicates anything other than normal wear and tear, the cost of replacement must be covered.

It is expected both boots and overalls be cleaned prior to their return to school

Pupils signature: _____

Print Name: _____

Date: _____

I agree to the above.

Parental signature: _____

Print Name: _____

Date: _____