



Established Excellence



March 2026

Parent / Carer of [Pupil Name]
[Address]

Dear Parent / Carer

I have received confirmation from the Local Authority that [Pupil Name] has been allocated a place at Woodchurch High School for September. At this stage, I want to welcome you and [Pupil Name] to our school community and assure you that we will endeavour to make [Pupil Name]'s move to Woodchurch High School as smooth as possible.

Over the next few months, our Transition Team will be making contact with the primary schools and arranging visits so that we can meet and discuss [Pupil Name]'s learning profile, interests, friendships well before [he/she] arrives.

Our transition page on the front of the school website will be the central place for the most up-to-date information throughout the coming months. By sharing key updates here, we aim to keep communication clear and manageable for families, ensuring that important information is easy to find and released at the appropriate time. The page will shortly be updated with our Welcome to Woodchurch information booklet and key transition dates. You will receive further information about the transition and induction programme after the Easter holiday.

Please find attached a list of our school uniform. We strive to make our uniform inexpensive and accessible, but we have very high standards. While our uniform provider is Design & Stitch Schoolwear (Unit 6 Tarran Way South, Moreton, Wirral, CH46 4TP, www.wirralschooluniforms.co.uk Telephone number: 0151 665 0088), much of our uniform can be purchased in local supermarkets.

I am very proud of Woodchurch High School; it really is an exciting place in which to work and study. I can assure you that our Transition Team will do everything possible to ensure that [Pupil Name]'s time with us is both happy and successful. Once again, a very warm welcome to the Woodchurch High School community and I look forward to meeting you later in the year.

Yours sincerely



Mr M Canham
Headteacher